

trucks & child safety

Application form

DHL UK Foundation
Delivering a better future

Please complete this form in BLOCK CAPITALS and return to:

Nicky Donovan, DHL UK Foundation Co-ordinator, Ocean House, The Ring, Bracknell, Berkshire, RG12 1AN Fax: 01344 428940

SECTION 1 Applicant details

TITLE _____

FIRST NAME _____

LAST NAME _____

JOB TITLE _____

SITE ADDRESS _____

POSTCODE _____

DAYTIME TELEPHONE NUMBER _____

CUSTOMER/CONTRACT NAME _____

MOBILE NUMBER _____

E-MAIL _____

- | | |
|--|--|
| <input type="checkbox"/> AUTOMOTIVE | <input type="checkbox"/> HITA CENTRAL FUNCTIONS |
| <input type="checkbox"/> CONSUMER | <input type="checkbox"/> HOME DELIVERY |
| <input type="checkbox"/> DEPARTMENT STORES & FASHION | <input type="checkbox"/> HOME & SPECIALIST RETAIL |
| <input type="checkbox"/> DHL AVIATION | <input type="checkbox"/> INDUSTRIAL |
| <input type="checkbox"/> DHL EXPRESS | <input type="checkbox"/> M&S |
| <input type="checkbox"/> DHL FREIGHT | <input type="checkbox"/> NHS SUPPLY CHAIN |
| <input type="checkbox"/> DHL GLOBAL FORWARDING | <input type="checkbox"/> RETAIL & CONSUMER CENTRAL FUNCTIONS |
| <input type="checkbox"/> DHL GLOBAL MAIL | <input type="checkbox"/> TECHNOLOGY |
| <input type="checkbox"/> DHL CORPORATE FUNCTIONS | <input type="checkbox"/> TRADETEAM |
| <input type="checkbox"/> FOOD RETAIL | <input type="checkbox"/> WILLIAMS LEA |
| <input type="checkbox"/> HEALTHCARE | <input type="checkbox"/> OTHER |

SECTION 2 Criminal Records Bureau (CRB) check and code of conduct

I have read the 'Applicant's Guide to the CRB's Disclosure Service' provided and agree to contact Cataphract (020 8446 4695). I understand that as a TACS demonstrator I represent DHL and I will at all times behave in a professional manner in line with the Code of Conduct.

APPLICANT'S SIGNATURE _____

DATE / / _____

SECTION 3 Line Manager approval

I confirm that the information provided by the applicant is accurate, to the best of my knowledge. I also confirm that, if successful, the applicant may claim for reasonable travel expenses to the TACS training, the CRB check (£5) and passport photographs for ID card purposes. I also confirm that the applicant may attend one day TACS training and deliver a minimum of three TACS demonstration days per year.

NAME _____

JOB TITLE _____

SITE ADDRESS _____

POSTCODE _____

CUSTOMER/CONTRACT NAME _____

TELEPHONE NUMBER _____

LINE MANAGER'S SIGNATURE _____

DATE / / _____

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SECTION 4 Site/General Manager approval and vehical release agreement

I confirm that I understand the value of the TACS programme and that the applicant may attend one day TACS training and deliver a minimum of three TACS demonstrations per year (3+ days), at which time a suitable vehicle and trailer will be made available for that purpose.

SITE/GENERAL MANAGER

NAME _____

JOB TITLE _____

SITE ADDRESS _____

POSTCODE _____

CUSTOMER/CONTRACT NAME _____

TELEPHONE NUMBER _____

SITE/GENERAL MANAGER'S SIGNATURE _____

DATE / / _____

SECTION 5 Please answer the following question:

1. Please describe any prior experience you have working with children or young people or any other volunteering activity (NB: such experience is not a requirement, but this information enables appropriate support to be made available).

DON'T FORGET

- Obtain permission and signatures from your Line Manager and Site/ General Managers.
- 'Read the CRB publication 'Applicant's Guide to the CRB's Disclosure Service'.
- Read the Frequently Asked Questions (FAQs) document.
- Contact Cataphract (020 8446 4695) to carry out your CRB check.

Your completed form should be returned to the address at the top of the application form.

If you require advice or guidance please call the DHL UK Foundation helpline on **01285 841 914** or email **dhlukfoundation@thetrustpartnership.com**.

The DHL UK Foundation will use the information you have provided on this application form, together with other information we may obtain about you, eg, from carrying out a CRB check, to assess your suitability to participate in TACS, for administration and management purposes and for statistical analysis.

If you do not wish to participate in publicity regarding your involvement in the DHL UK Foundation and TACS, please tick this box:

If your application is unsuccessful, we will keep your information for a reasonable period in accordance with legal requirements and for administration purposes. We may also contact you if other opportunities arise in the future which we think may be suitable for you. **If you do not wish us to contact you for this purpose please tick this box:**

If you provide us with any information about any criminal convictions or by undertaking in a CRB check, you consent to our processing that information for the purposes described above. You have the right to ask for a copy of the information which we hold on you and which is subject to the Data Protection Act 1998 and to correct any inaccuracies in your information.

For office use only

- CRB check requested
- TACS training date
- Date card sent
- CRB check received
- TACS ID card reference

The DHL UK Foundation is a Company Limited by Guarantee registered in England No. 2223373, Registered Office Ocean House, The Ring, Bracknell, RG12 1AN, United Kingdom, Charity Registration No. 327880

www.dhlukfoundation.org

helpline: 01285 841 914

COIN: quicklink.intra.dpwn.net/dhlukfoundation

