



**DHL UK
FOUNDATION**

Delivering a better future



MATCH IT!



MATCH IT!

Application form

Please complete this form in **BLOCK CAPITALS** and return to:

DHL UK Foundation, Match It! Programme, 6 Trull Farm Buildings, Tetbury, Gloucestershire, GL8 8SQ.

Or email it to dhlukefoundation@thetrustpartnership.com. Alternatively you can fax it to 01285 841 576.

Please ensure you complete ALL sections of this form and attach the receipt / evidence of fundraising. Failure to do so may result in a delay to your application.

SECTION 1: Applicant details

TITLE FIRST NAME _____

LAST NAME _____

JOB TITLE _____

HOME ADDRESS _____

POSTCODE _____

DAYTIME TELEPHONE NUMBER _____

MOBILE NUMBER _____

E-MAIL _____

FOR PENSIONERS:

PENSION NUMBER _____

BRANCH NAME
(IF MAKING BRANCH APPLICATION) _____

FOR EMPLOYEES:

SITE ADDRESS _____

POSTCODE _____

CUSTOMER/CONTRACT NAME _____

- | | |
|--|--|
| <input type="checkbox"/> DHL AVIATION | <input type="checkbox"/> DHL SUPPLY CHAIN |
| <input type="checkbox"/> DHL EXPRESS | <input type="checkbox"/> AUTOMOTIVE |
| <input type="checkbox"/> DHL FREIGHT | <input type="checkbox"/> CONSUMER |
| <input type="checkbox"/> DHL GLOBAL FORWARDING | <input type="checkbox"/> ENERGY & CHEMICALS |
| <input type="checkbox"/> DHL GLOBAL MAIL | <input type="checkbox"/> ENGINEERING & MANUFACTURING |
| <input type="checkbox"/> DHL CORPORATE FUNCTIONS | <input type="checkbox"/> FUNCTIONS |
| <input type="checkbox"/> WILLIAMS LEA | <input type="checkbox"/> LIFE SCIENCES |
| <input type="checkbox"/> OTHER | <input type="checkbox"/> NHS SUPPLY CHAIN |
| | <input type="checkbox"/> RETAIL |
| | <input type="checkbox"/> SPECIALIST SERVICES |
| | <input type="checkbox"/> TRADETEAM |
| | <input type="checkbox"/> TRANSPORT |

SECTION 2: Applicant type

Please note: This section must be completed by ticking one box in all three questions.

Q1

GROUP (four or more DHL employees)

INDIVIDUAL (one DHL employee)

Q2

EMPLOYEE

PENSIONER

Q3

VOLUNTEERING (go to section 3)

FUNDRAISING (go to section 4)

SECTION 3: Volunteering

NAME OF ORGANISATION _____

CHARITY NUMBER _____

(Please note that this information will be used to process payment if an award is approved. Once approval has been given, the charity/organisation will be required to provide bank account information, failure to do so will delay payment.)

DESCRIPTION OF YOUR VOLUNTEERING ACTIVITY OR ROLE:

FOR INDIVIDUALS:

NUMBER OF HOURS GIVEN OVER ONE YEAR _____

FOR GROUPS:

TOTAL NUMBER OF HOURS GIVEN PER PERSON _____

Global Volunteer Day

When did your volunteering take place?

DURING WORK HOURS OUTSIDE WORKING HOURS

BOTH _____

If both, please confirm how many hours were volunteered outside of working hours.

The details of your application may be used to provide feedback for the DHL Global Volunteer Day programme, if you do not wish us to use it for this purpose please tick the box.

Declaration

I confirm that all information provided is true to the best of my knowledge and belief.

APPLICANT'S SIGNATURE _____

DATE / / _____

MATCH IT!

“Charities need every penny they can get, and Match It! really helps.”

Steve Coghlan, General Manager, DHL Consolidation, Bristol and runner up in 2014 Community Heroes Awards

Did you know?

In 2014, employees and the Foundation raised and donated almost £730,000 through the Match It! programme. And a further 31,000 hours were volunteered.

What is Match It!?

If you want to help a charity or not for profit organisation deliver a better future, then Match It! is for you. Whatever your favourite cause, your fundraising or volunteering efforts can be boosted by the DHL UK Foundation. Naturally, there are some restrictions, but these are clearly set out in the Frequently Asked Questions (FAQs).

Can I apply?

Match It! is open to all UK employees of DHL, as well as retired employees of DHL Supply Chain and company pensioners of Ocean/Exel. Only current employees can apply to have volunteering supported.

Are there limits or exclusions?

Donations will not be made to organisations whose activities or objectives conflict with those of the Foundation or DHL. There are limits to both the amount and frequency of application. For current conditions please see the separate FAQs.

Changes in 2015

We want to make Match It! accessible to as many DHL employees and pensioners as possible, so have equalised funding for all charities, whether or not they involve young people. You can now make multiple applications per annum up to the programme limits. Now animal organisations and the arts are included and we have changed the definition of group to four or more people and removed the 'site' category.

How to apply

Simply fill in the form and supply the following evidence:

- **For fundraising:** Receipt from the organisation confirming the amount raised.
- **For volunteering:** Letter from the organisation giving details of your volunteering commitment.
- **For an organisation which is not a registered charity:** Copy of the constitution. Your completed form and supporting evidence should be returned to the address on the application form.

Don't forget to read the FAQs and if you need any help please call the Foundation's helpline on 01285 841 914 or email dhlukfoundation@thetrustpartnership.com.



Delivering a better future

The DHL UK Foundation is a Company Limited by Guarantee registered in England No. 2223373, Registered Office Ocean House, The Ring, Bracknell, RG12 1AN, United Kingdom, Charity Registration No. 327880

www.dhlukfoundation.org

Helpline: 01285 841 914